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HUMAN RESOURCE SERVICES
MINISTRY OF ECONOMIC AFFAIRS
Thimphu



**APPLICATION FOR AUDIT CLEARANCE CERTIFICATE
(For promotion only)**

MoEA/HRS (SECT-11.3)/

Date:.....

The Auditor General of Bhutan
Royal Audit Authority
Thimphu, Bhutan.

Sir,

The Promotion Committee of this office in view of the dedicated services rendered to the **Tsa Wa Sum** by.....¹.....is satisfied that he/she is qualified for inclusion in the eligibility list of this organization for consideration of grant of normal/out of turn promotion due for January/July Particulars of the official as per the records of this office are shown below:

EID No:	Name:	Last:	Cadre:
		First:	
Nationality:	Citizenship ID No:		Grade:
Position Title:	Non-Bhutanese ID/Passport No: (If non-Bhutanese)		Validity: D/M/Y:/...../20.....

In order to finalize the above-referred list for submission to the approving authority, I am herewith applying for an Audit Clearance Certificate (ACC) from the Royal Audit Authority (RAA) in his/her favour.

We hereby certify that he/she has neither any **outstanding advances** nor **adverse record of service** as of/...../20.....in our records.

Dy. Chief Accounts Officer
AFD – MoEA

Human Resource Officer
HRS - MoEA

¹ Type Position Title